

## Bowling Green Chamber of Commerce Project Teams

As a Chamber Investor I want to be more involved in the Chamber. I will volunteer for the following Project Team(s) either as a one-time event volunteer, or on an ongoing Team.

*Please mark all that apply.*

### **ACT \* BG - Active – Community – Teamwork**

Serving as another Chamber venue to connect active professionals to each other and the community through social, civic, charitable, educational, and professional development events. Formerly known as the Young Professionals, the name change reflects a welcome to all the professionals in the BG area. Events are planned and hosted on a bi-monthly basis. This is an ongoing group.

Meeting Commitment: Monthly (core committee) or on particular projects only.

\_\_\_\_\_ ACT\*BG

### **Advocacy Task Force**

The Advocacy Task Force mission is to identify public and political issues at the local, state and national level to keep Chamber investors informed. Open to interested investors who want to be instrumental in legislative issues.

Meeting Commitment: Once a month or as needed.

\_\_\_\_\_ Advocacy Task Force

### **Annual Meeting & Dinner Dance**

Team members assist the Chamber staff in planning and organizing the Annual Meeting and Dinner Dance slated for the end of January. A member of the Executive Board serves as Chair.

Meeting Commitment: Once a month September thru January.

\_\_\_\_\_ AMDD Project Team      \_\_\_\_\_ Volunteer to help set-up the day of the AM/DD only

### **Awards Project Team**

This project team is split into three small groups to determine the recipients of the Chamber Citizenship awards and I Love BG award.

Meeting Commitment: Twice for each group.

\_\_\_\_\_ Female Citizen Award, presented at the Annual Meeting and Dinner Dance

\_\_\_\_\_ Male Citizen Award, presented at the Annual Meeting and Dinner Dance

\_\_\_\_\_ I Love BG Award, presented at the Mid-Year Luncheon

### **Bowling Green Holiday Parade**

The parade is a community event sponsored by the Chamber, held on the Saturday before Thanksgiving. Team members are instrumental in determining the parade theme, address logistics, etc.

Meeting Commitment: Approximately 5 meetings beginning in early Fall.

Team members are also asked to volunteer on the day of the parade.

\_\_\_\_\_ Holiday Parade Project Team      \_\_\_\_\_ Volunteer day of the parade only

### **Business Council**

Team members focus on developing and implementing Lunch-N-Learn, other seminars, workshops and speakers that are of interest to Chamber investors. Includes State of the City and State of the County events.

Meeting Commitment: Bi-monthly.

\_\_\_\_\_ Business Council Project Team      \_\_\_\_\_ Volunteer during Business Council Events

### **Delegates of the Chamber**

Delegates of the Chamber serve as ambassadors and are divided into two parts: Ceremonial and Welcome.

*Ceremonial Delegates* attend ribbon cuttings sponsored by the Chamber. *Welcome Delegates* visit new businesses on behalf of the Chamber. A desire to introduce yourself and getting to know more businesses in the community is a plus for these team members.

Meeting Commitment: Attend 1 New Investor Breakfast; At least 8 Ribbon Cuttings or site visits per year.

\_\_\_\_\_ Ceremonial Delegates

\_\_\_\_\_ Welcome Delegates

**Education and Youth**

This project team is divided into three separate areas of focus: Scholarship, Leadership, and Career Forum.

\_\_\_\_\_ *Scholarship Project Team*: Members are charged with implementing the annual *Blood Analysis* scholarship fundraiser generally held on the third Saturday in April, for the sole purpose of scholarship awards. Members also review the scholarship criteria and select the scholarship winner(s).

Meeting Commitment: Monthly - January through the end of April.

\_\_\_\_\_ Volunteer day of Blood Analysis Scholarship Fundraiser only

\_\_\_\_\_ *High School Leadership Project Team*: Members are asked to advise on program development. This group includes input of area high school counselors and principals.

Meeting Commitment: Up to 3 x yearly.

\_\_\_\_\_ Chaperone for high school leadership sessions only Circle month preferred. Oct., Nov., Feb., March, April

\_\_\_\_\_ *Career Forum Project Team*: Members assist in organizing the annual Career Forum hosted at BGSU during March.

Meeting Commitment: Begin in early December, to meet approximately four times before the event.

\_\_\_\_\_ Volunteer day of Career Forum only

**Golf Outing**

Members assist the Chamber staff in planning and organizing the Chamber’s largest fundraiser. There are many subgroups within this team. The date for the Annual Golf Outing is the Wednesday before Labor Day.

Meeting Commitment: Monthly meetings May – August. Team members are encouraged to assist day of event.

\_\_\_\_\_ Golf Outing Project Team \_\_\_\_\_ Volunteer to help the day of the event only

**Investor Development & Services**

Members of this revamped team will work to retain current Chamber investors through a variety of actions: Evaluating and implementing ideas for group discount programs, products, and services for Chamber Investors that continue to support their economic success; Member2Member program; organize New Investor Breakfast; create innovative strategies of retention; develop and utilize a new investor survey and an exit survey.

Meeting Commitment: Commence in January. Monthly, then as needed once projects are completed.

\_\_\_\_\_ Investor Development & Services Project Team

**Marketing & PR**

Members of this newly formed committee will work to improve existing forms of communications and publications, and to create new, effective modes of communication. Through these activities the team will expand awareness and use of the BG Chamber and its products and services.

Meeting Commitment: Commence in January. Monthly, then as needed once projects are completed.

\_\_\_\_\_ Marketing & PR Project Team

**Nominating Project Team**

This project team consists of members from the Executive Board and Board of Directors. The project team is responsible for identifying potential Directors who are then recommended to the Board of Directors. Recommendations are due by mid-October.

Meeting Commitment: Up to three times over the course of two and half months.

\_\_\_\_\_ Nominating Project Team.

*Yes, as an Investor, I will serve on the designated teams as marked.*

Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax: \_\_\_\_\_ Email \_\_\_\_\_

Please return this form to the BG Chamber of Commerce. **THANK YOU!**

Fax: 419.353.3693 Email: sharonferdig@bgchamber.net Phone: 419.353.7945

All Project Teams have a Chair or Co-Chairs appointed by President of the Board of Directors.

*Please make photocopies for others in your office who want to volunteer. The more involved... the more we can accomplish!*